

**SHERRI O'KEEFE**  
**BOARD OF TRUSTEES - WARD A**  
**FOR THE PERIOD: SEPTEMBER 2024 to NOVEMBER 2024**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
13-Sep-24	Board of Trustees Offsite Meeting (Superintendent D. Robertson with the Board of Trustees) <i>See Trustee J. Sawyer for receipt</i>	Meals and Accommodation	\$ 462.85	
<b>Sub-Total: Business Travel</b>			<b>\$ 462.85</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
22-Oct-24	PSBAA Fall Conference and AGM (Trustees D. Hancock, S. O'Keefe, M. Hole, J. Kusiek and T. Estabrooks)	Registration fees	\$ 863.60	<a href="#">Attachment 1</a>
1-Nov-24	Premier's State of the Province (Trustees D. Hancock, J. Sawyer, J. Kusiek, S. O'Keefe and T. Estabrooks) <i>See Trustee T. Estabrooks for receipt</i>	Registration fees	\$ 147.00	
15-Nov-24	PSBAA - Council Meeting	Registration fees	\$ 711.20	<a href="#">Attachment 2</a>
<b>Sub-Total: Conferences</b>			<b>\$ 1,721.80</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
13-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
11-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
25-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
<b>Sub-Total: Working Sessions</b>			<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 2,960.99</b>	

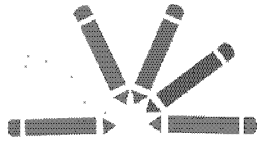
Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA™

# Invoice

Date	Invoice #
2024-10-22	2024-157

Invoice To
The Edmonton School Division c/o Board of Trustees Administration One Kingsway Edmonton, AB T5H 4G9

**PSBAA Fall Conference and AGM ( Trustees  
Hancock, O'Keefe, Hole, Kusiek and Estabrooks)**

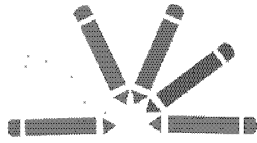
**Fall Conference and AGM  
October 16 - 18, 2024  
Double Tree by Hilton, West Edmonton**

Registrants	Qty	Rate	Amount
Dawn Hancock, Sherri O'Keefe	2	850.00	1,700.00
Marcia Hole - Thursday Day Pass Only	1	475.00	475.00
Julie Kusiek, Trisha Estabrooks, Marcia Hole - Dinner Only	3	100.00	300.00
GST		5.00%	123.75

GST # 122508617RT0001

**Total Amount Due** \$2,598.75

#105, 10470 176 Street, Edmonton, Alberta T5S 1L3  
businessmanager@public-schools.ab.ca  
780-479-8080



PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA™

# Invoice

Date	Invoice #
2024-11-15	2024-187

Invoice To
The Edmonton School Division c/o Board of Trustees Administration One Kingsway Edmonton, AB T5H 4G9

**Public School Boards Council Meeting  
November 15 -16, 2024  
Double Tree West Edmonton**

Registrant	Qty	Rate	Amount
Sherrí O'Keefe GST	1	700.00 5.00%	700.00 35.00

GST # 122508617RT0001

**Total Amount Due** \$735.00

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