

CLIFF RICHARD
CHIEF INFRASTRUCTURE AND TECHNOLOGY OFFICER
FOR THE PERIOD: MARCH 2025 to MAY 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
6-May-25	Leadership Team Meeting (Attendees C. Richard, T. Korte, C. Wright with 22 EPSB staff)	Facility rental	\$ 10.40	Attachment 1
16-Mar-25	DST Meeting (Attendees: D. Robertson with A. Anderson, T. Burnstad, G. Cooke, A. Cooper, K. Muhlethaler, N. Petersen, K. Pharis, C. Richard, C. Rosa, R. Thompson, L. Yule and 1 EPSB Staff) <i>See Superintendent. D. Robertson for receipt.</i>	Meal	\$ 2.31	
14-Mar-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
28-Mar-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
11-Apr-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
25-Apr-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
9-May-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
23-May-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
	Sub-Total: Working Sessions		\$ 1,177.37	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,177.37	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

City of Edmonton

PO Box 2359 - Community Services Payments
19th Floor Edmonton Tower
Edmonton AB T5J 2R7
Canada

TAX INVOICE**GST # 119326270 RT0001**

To:
Edmonton Public Schools
One Kingsway,
Edmonton AB T5H 4G9
Canada

Account #: 7612416
Invoice No: 8209873
Invoice Date: 2025-04-29

REFERENCE	DESCRIPTION	QUANTITY	Discount	AMOUNT (incl Tax)
RR-CCRC-Alumni Rm-Hourly		3		267.00

Includes Tax of

TOTAL Invoice	\$267.00
GST-CRF	\$12.71

Payment Received

2025-05-06	IVR Mastercard	\$267.00
Balance of Invoice Due		\$0.00

Leadership Team Meeting (Attendees: C. Richard, T. Korte, C. Wright and 22 EPSB staff)