

DARREL ROBERTSON
SUPERINTENDENT OF SCHOOLS
FOR THE PERIOD: MARCH 2025 to MAY 2025

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ^{(2) (3) (4)} | ATTACHMENTS |
|---|---|-------------------|-----------------------------------|------------------------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Business Travel | | \$ - | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| 1-Mar-25 | CASS Annual Learning Conference 2025 | Registration fees | \$ 572.62 | Attachment 1 |
| 1-Mar-25 | CASS Annual Learning Conference 2025 | Meals | \$ 32.27 | Attachment 2 |
| | Sub-Total: Conferences | | \$ 604.89 | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Hospitality | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i> | | | | |
| 16-Mar-25 | DST Meeting (Attendees: D. Robertson with A. Anderson, T. Burnstad, G. Cooke, A. Cooper, K. Muhlethaler, N. Petersen, K. Pharis, C. Richard, C. Rosa, R. Thompson, L. Yule and 1 EPSB Staff) | Meal | \$ 2.31 | Attachment 3 |
| 14-Mar-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| 28-Mar-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| 11-Apr-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| 25-Apr-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| 9-May-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| 23-May-25 | Bi-Weekly Car Allowance | Other Costs | \$ 230.77 | |
| | Sub-Total: Working Sessions | | \$ 1,386.93 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 1,991.82 | |

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

CASSAlberta Registration (Order #:12707)

1 message

CASSAlberta.ca <admin@cass.ab.ca>

Thu, Feb 6, 2025 at 11:36 AM

Reply-To: "[REDACTED]"
[REDACTED]

Dear Darrel Robertson,

Thank you for registering for 2025 Annual Learning Conference.

Order Summary

| | |
|---------------------|-------------------------------------|
| Order #: | 12707 |
| Transaction ID: | [REDACTED] |
| Credit Card: | [REDACTED] |
| Card #: | [REDACTED] |
| Authorization Code: | [REDACTED] |
| Subtotal: | \$560.00 |
| GST: | \$28.00 (CASS GST No. 106967052) |
| Amount Paid: | \$588.00 |
| Order Timestamp: | Feb 06, 2025 (11:36:35) |

Event Details

| | |
|-----------|--|
| Title: | 2025 Annual Learning Conference (Conference Registration) |
| Date(s): | <ul style="list-style-type: none">• March 19, 2025• March 20, 2025• March 21, 2025 |
| Location: | Fantasyland Hotel, Edmonton |

Registrant Information

| | |
|--------------------|-------------------------|
| First Name: | Darrel |
| Last Name: | Robertson |
| Email Address: | [REDACTED] |
| Primary Phone: | [REDACTED] |
| School Authority: | Edmonton Public Schools |
| Jurisdiction Type: | Public School Authority |

| | |
|--------------------------------|----------------|
| Zone: | 2/3 |
| Position: | Superintendent |
| Are you a CASS Member?: | Yes |
| Registrant Total: | \$588.00 |

Community of Practice

- *I will not be attending this portion of the conference.

Breakout Sessions

- **Not Attending** -- Mar 20, 2025 (9:00 a.m. - 12:00 p.m.)
- **Leading for Lasting Impact: Visionary Strategies to Plan, Scale, and Sustain Your Educational Priorities** -- Mar 20, 2025 (9:00 a.m. - 10:15 a.m.)
- **Harnessing High-Quality Mistakes for Transformative Leadership (for Superintendents only)** -- Mar 20, 2025 (10:45 a.m. - 12:00 p.m.)
- **Orientation to Managing Board Governance** -- Mar 20, 2025 (1:00 p.m. - 3:00 p.m.)
- **Empowering School and System Leaders: Leveraging Comprehensive Wellness Data for Staff Well-Being and System-Wide Gains** -- Mar 21, 2025 (9:00 a.m. - 10:30 a.m.)
- **The Need for Transformative Leadership to Ensure Equitable Educational Outcomes** -- Mar 21, 2025 (10:45 a.m. - 12:00 p.m.)

Order Items

| Item | Cost | GST |
|---|----------|---------|
| CONFERENCE (3-day event) Day 1 - Conference Opening Mar 19, 2025 (7:00 pm-11:00 pm) Day 2 - Full Day Mar 20, 2025 (8:15 am-3:00 pm) Day 3 - Morning Half Day Mar 21, 2025 (8:15 am-12:30 pm) | \$560.00 | \$28.00 |

Cancellation Policy

Cancellation should be received in writing to admin@cass.ab.ca per the following guidelines.

If cancellation notice has been received:

- More than 14 days before - full refund
- 7-14 days - 85% refund
- Less than 7 days - 50%
- No notice - no refund

To support your learning prior to and after this learning opportunity, please visit the [CASS Resource Library](#). The resource library, designed for system leader's needs, provides searchable access to CASS resources and tools, conference presentations and supports for implementation for professional practice.

We appreciate your registration and look forward to seeing you!

Sincerely,

admin@cass.ab.ca

Website: <https://www.cass.ab.ca/>

Professional Learning and Resources: <https://cass.ab.ca/resources/>



Darrel Robertson [redacted]

Transaction Receipt from College of Alberta School Superintendents Society for \$588.00 (CAD)
1 message

Auto-Receipt <noreply@mail.authorize.net> Thu, Feb 6, 2025 at 11:36 AM
Reply-To: [redacted]
[redacted]

Order Information

Description: 2025 Annual Conference
Invoice Number CASS-12707

| Billing Information | Shipping Information |
|---------------------|----------------------|
| [redacted] | |

Total: \$588.00 (CAD)

Payment Information

Date/Time: 6-Feb-2025 10:36:34 PST
Transaction ID: [redacted]
Payment Method: [redacted]
Transaction Type: Purchase
Auth Code: [redacted]

Merchant Contact Information

College of Alberta School Superintendents Society
Edmonton, AB T5J3S9
CA
[redacted]

EARLS RESTAURANTS

Earls

Earls Shepard
#200 5155 130th Ave SE
Calgary, AB T2Z 0N3
(403) 255-3275

Tbl 156/2 Chk 3653 Gst 1
Nov07'24 07:00PM
*** Memo Check ***

Seat:7

1 BURG CHED BACN* 24.75

GST Tax 1.89
08:22PM Total 26.64

GIFTING MADE EASY tip 25.99
Get a \$20 Bonus Card with 7.14
every \$100 gift card purchase
Ask your server for more details
We love your feedback!
Please email to \$33.13

GST# 83096 3310 RT0001



KRISPY KREME EDMONTON
4614 GATEWAY BLVD NW
EDMONTON AB T6H 5C3
TEL # : 587-855-0935

TERM:C INVOICE:0269051

16-mar-2025 08:15

EMPLOYEE3

| | |
|----------------|---------|
| DOZEN ASSORTED | \$16.00 |
| DOZEN ASSORTED | \$16.00 |
| Multiple Dozen | -\$2.00 |

TOTAL \$30.00
Mastercard \$30.00

*****7648 Approved 018928

Number of products: 2 \

GST # 821717402 RT0001

Need FUNds?

Ask us about our FUNdraising program!

DST Meeting

Attendees: D. Robertson with A. Anderson, T. Burnstad, G. Cooke, A. Cooper, K. Muhlethaler, N. Petersen, K. Pharis, C. Richard, C. Rosa, R. Thompson, L. Yule and 1 EPSB Staff)