



EDMONTON PUBLIC SCHOOLS

SHERRI O'KEEFE
BOARD OF TRUSTEES - WARD A
FOR THE PERIOD: DECEMBER 2025 to FEBRUARY 2026

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Dec-25	PSBAA Fall AGM - Hotel	Accommodation	\$ 484.39	Attachment 1
	Sub-Total: Conferences		\$ 484.39	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
5-Dec-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Dec-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Jan-26	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Jan-26	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Jan-26	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
13-Feb-26	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Feb-26	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 905.73	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,390.12	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expended to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Home2 Suites By Hilton - West Edmonton, Alberta,
 Canada
 16675 109 Ave NW, Edmonton T5P 4K8 CA
 7805091230
 YEGOM_Home2@Hilton.com

Date Range: 2025-11-19 - 2025-11-21
 Tax#/ID# : 741887491 RT0001.

Guest Folio

Confirmation Number - 53270551

Primary Guest

Guest Name O'keefe, Sherri
 Address 1 Kingsway NW
 City, State, Zip Code Edmonton AB T5H4G9
 Country CA

ADDN GUESTS

Hilton Honors

Member
 [Redacted]

Stay Details

Check In Date Nov 19, 2025
 Check Out Date Nov 21, 2025
 Room [Redacted]
 Source OTHER
 Guests 1/0

Company Details

Name
 Tax#/ID#
 PO Number
 Account Name

Other Details

Tax Invoice
 Tax/Fee NO
 Exemption
 Tax/Fee
 Exempt Date
Travel Agent
 IATA
 Name

Date	Type	Description	Amount
Nov 19, 2025	Charge	GUEST ROOM	CAD219.93
Nov 19, 2025	Tax	GST	CAD11.00
Nov 19, 2025	Tax	AB TOURISM LEVY	CAD8.80
Nov 19, 2025	Fee	DMF	CAD8.80
Nov 19, 2025	Tax	GST	CAD0.44
Nov 19, 2025	Tax	AB TOURISM LEVY	CAD0.35
Nov 20, 2025	Charge	GUEST ROOM	CAD218.85
Nov 20, 2025	Tax	GST	CAD10.94
Nov 20, 2025	Tax	AB TOURISM LEVY	CAD8.75
Nov 20, 2025	Fee	DMF	CAD8.75
Nov 20, 2025	Tax	GST	CAD0.44
Nov 20, 2025	Tax	AB TOURISM LEVY	CAD0.35
Nov 21, 2025	Payments	MASTER-6160	(CAD497.40)

Summary	
Type	Amount
CREDIT CARD	(CAD497.40)
GUEST ROOM	CAD438.78
GST	CAD22.82
AB TOURISM LEVY	CAD18.25
DMF	CAD17.55
Folio Balance	CAD0.00

Check In Time 04:45 PM
 Check Out Time 08:25 AM

Reservations home2suites.com or +1-877-6HOME02