

**GRACE COOKE
LEGAL COUNSEL
FOR THE PERIOD: MARCH 2026 to MAY 2026**

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ^{(2) (3) (4)} | ATTACHMENTS |
|---|------------------------------------|--------------|-----------------------------------|-------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Business Travel | | \$ - | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Conferences | | \$ - | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Hospitality | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i> | | | | |
| 13-Mar-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 27-Mar-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 10-Apr-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 24-Apr-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 8-May-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 22-May-26 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| | Sub-Total: Working Sessions | | \$ 776.34 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 776.34 | |

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.