

**MELANIE HOFFMAN**  
**BOARD OF TRUSTEES - WARD H**  
**FOR THE PERIOD: MARCH 2026 to MAY 2026**

| DATE <sup>(1)</sup>   | DESCRIPTION OF EVENT  | EXPENSE TYPE      | NET AMOUNT <sup>(2)(3)(4)</sup> | ATTACHMENTS                  |
|---|---|-------------------|---------------------------------|------------------------------|
| <b>1) BUSINESS TRAVEL</b>   |   |                   |                                 |                              |
| <i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>                           |   |                   |                                 |                              |
|   | Nothing to report for this period   |                   | \$ -                            |                              |
|   | <b>Sub-Total: Business Travel</b>   |                   | <b>\$ -</b>                     |                              |
| <b>2) CONFERENCES</b>   |   |                   |                                 |                              |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>                              |   |                   |                                 |                              |
| 10-Apr-26   | Public School Boards Council Meeting (Trustees H. Nichol; J. Kusiek; L. Lindsay; M. Hoffman; N. Anderson and S. Doll) <i>See Trustee O'Keefe for receipt</i>  | Registration fees | \$ 508.00                       |                              |
| 10-Apr-26   | Public School Boards Council Meeting ( Trustees H. Nichol; J. Kusiek; L. Lindsay; M. Hoffman; N. Anderson and S. Doll) <i>See Trustee O'Keefe for receipt</i> | Meal              | \$ 81.28                        |                              |
|   | <b>Sub-Total: Conferences</b>   |                   | <b>\$ 589.28</b>                |                              |
| <b>3) HOSPITALITY (Hosting)</b>   |   |                   |                                 |                              |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>   |   |                   |                                 |                              |
|   | Nothing to report for this period   |                   | \$ -                            |                              |
|   | <b>Sub-Total: Hospitality</b>   |                   | <b>\$ -</b>                     |                              |
| <b>4) WORKING SESSIONS</b>  |   |                   |                                 |                              |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i> |   |                   |                                 |                              |
| 1-May-26  | ECBEA Dinner ( Trustees M. Hoffman, N. Anderson and J. Kusiek)  | Meal              | \$ 50.00                        | <a href="#">Attachment 1</a> |
| 13-Mar-26   | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
| 27-Mar-26   | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
| 10-Apr-26   | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
| 24-Apr-26   | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
| 8-May-26  | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
| 22-May-26   | Bi-Weekly Car Allowance   | Other Costs       | \$ 129.39                       |                              |
|   | <b>Sub-Total: Working Sessions</b>  |                   | <b>\$ 826.34</b>                |                              |
| <b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>   |   |                   | <b>\$ 1,415.62</b>              |                              |

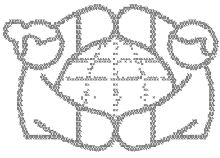
Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



# ECBEA

EDMONTON CHINESE  
BILINGUAL EDUCATION  
ASSOCIATION

爱城中英双语教育协会

## Invoice

**Bill To:**

Edmonton Public Schools  
1 Kingsway NW, Board of Trustees - 2nd Floor  
Edmonton, Alberta  
T5H 4G9

**From:**

ECBEA  
Box 220, #21-10405 Jasper  
Ave.  
Edmonton, AB  
T5J 3S2

**Date: Apr 25, 2026**

**Invoice #: 2026-01**

| Description   | Price per ticket (\$) | Total (\$) |
|---|-----------------------|------------|
| <b><u>ECBEA Sponsorship<br/>Appreciation Dinner</u></b> <ul style="list-style-type: none"><li>• Trustee Melanie Hoffman</li><li>• Trustee Nickela Anderson</li><li>• Trustee Julie Kusiek</li></ul> | 50.00                 | 150.00     |

**Payment Methods:**

- a) Cheque payable to Edmonton Chinese Bilingual Education Association
- b) E-transfer to “[payments@ecbea.org](mailto:payments@ecbea.org)”

Email: [info@ecbea.org](mailto:info@ecbea.org)  
[www.ecbea.org](http://www.ecbea.org)

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