

KATHY MUHLETHALER
ASSISTANT SUPERINTENDENT OPERATIONAL AND LEARNING SUPPORTS
FOR THE PERIOD: JUNE 2026 to AUGUST 2026

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
13-Aug-26	DST Offsite Meeting (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, and 1 EPSB employee) <i>See. T. Burnstad for receipt</i>	Meal	\$ 35.71	
13-Aug-26	DST Offsite Meeting (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, 1 EPSB employee and 2 Guests) <i>See. T. Burnstad for receipt</i>	Meal	\$ 30.74	
13-Aug-26	DST Offsite Meeting (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, 1 EPSB employee and 2 Guests) <i>See. T. Burnstad for receipt</i>	Meal	\$ 28.01	
13-Aug-26	DST Offsite Meeting (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, 1 EPSB employee and 2 Guests) <i>See. T. Burnstad for receipt</i>	Meal	\$ 26.19	
13-Aug-26	DST Offsite Meeting (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, 1 EPSB employee and 2 Guests) <i>See. T. Burnstad for receipt</i>	Accommodations	\$ 444.37	
14-Aug-26	DST Off Site Meeting - Snacks (M. Fechner with A. Cooper, A. Anderson, C. Rosa, C. Wright, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, T. Burnstad , N. Petersen, R. Thompson, S. Sas, 1 EPSB employee and 2 Guests) <i>See. M. Fechner for receipt</i>	Meal	\$ 16.69	
14-Aug-26	DST Offsite Meeting - Mileage Per Diem	Transportation	\$ 106.35	
Sub-Total: Business Travel			\$ 688.06	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Jul-26	ASBA Spring General Meeting (Trustees L. Lindsay; H. Nichol; N. Anderson; S. Doll; J. Kusiek; S. Sumar; M. Hoffman; J. Sawyer and Assistant Superintendent. K. Muhlethaler) <i>See Trustee Lindsay for receipt</i>	Registration fees	\$ 762.00	
1-Jul-26	ASBA Spring General Meeting - Parking	Transportation	\$ 50.10	Attachment 1
1-Jul-26	ASBA Spring General Meeting - Mileage Per Diem	Transportation	\$ 333.06	
1-Jul-26	ASBA Spring General Meeting - Dinner	Meal	\$ 56.70	Attachment 2
Sub-Total: Conferences			\$ 1,201.86	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
1-Jul-26	Offsite Meeting with Guest	Meal	\$ 59.85	Attachment 3
1-Jul-26	Offsite Meeting with Guest from CAFA	Meal	\$ 23.30	Attachment 4
Sub-Total: Hospitality			\$ 83.15	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Jul-26	Offsite Meeting with three EPSB Staff- Meal	Meal	\$ 32.52	Attachment 5

1-Aug-26	DST Working Lunch (T. Burnstad with A. Cooper, A. Anderson, C. Rosa, C. Richard, G. Cooke, K. Muhlethaler, K. Pharis, L. Yule, M. Fechner, N. Petersen, R. Thompson, S. Sas, and 2 EPSB employees) See. T. Burnstad for receipt	Meal	\$	31.32
5-Jun-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
19-Jun-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
3-Jul-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
17-Jul-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
31-Jul-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
14-Aug-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11
28-Aug-26	Bi-Weekly Car Allowance	Other Costs	\$	194.11

Sub-Total: Working Sessions

\$ 1,422.62

TOTAL EXPENSES REPORTED FOR THE PERIOD \$ 3,395.69

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Kathleen Muhlethaler
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] - Alberta School Boards Assoc

Page Number : 1 Invoice Nbr : 1000556037
Guest Number : [REDACTED]
Folio ID : A
Arrive Date : 31-MAY-26 12:55
Depart Date : 01-JUN-26 10:58
No. Of Guest : 1
Room Number : [REDACTED]
Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : [REDACTED]
The Westin Cal YYCWI 01-JUN-26 11:00 CAU723

Date	Reference	Description	Charges (CAD)	Credits (CAD)
31-MAY-26	DEPOSIT	Deposit-[REDACTED]		-259.97
31-MAY-26	RT1052	Room Chrg - Grp - Association	225.00	
31-MAY-26	RT1052	Goods And Services Tax	11.93	
31-MAY-26	RT1052	Destination Marketing Fee	13.50	
31-MAY-26	RT1052	Tourism Levy	14.31	
31-MAY-26	RT1052	Parking Valet	49.00	
31-MAY-26	RT1052	TAX - GST OTHER	2.45	
01-JUN-26	[REDACTED]	[REDACTED]		-56.22

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

** Total 316.19 -316.19
*** Balance -0.00

Continued on the next page

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



Kathleen Muhlethaler
[REDACTED]
[REDACTED]
[REDACTED]
AL7931 - Alberta School Boards Assoc

Page Number	:	2	Invoice Nbr	:	1000556037
Guest Number	:	[REDACTED]			
Folio ID	:	A			
Arrive Date	:	31-MAY-26	12:55		
Depart Date	:	01-JUN-26	10:58		
No. Of Guest	:	1			
Room Number	:	[REDACTED]			
Marriott Bonvoy Number	:	[REDACTED]			

GST Summary	Amount (CAD)
Room	11.93
Food & Beverage	0.00
Telephone	0.00
Other Revenue	2.45
Total	14.38

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at westin.com.

Visit our special offers page: <http://bit.ly/westincalgary>

Signature_____

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KEG #204 - Calgary
320 4th Avenue SW
Calgary AB T2P 2S6
403-699-9843

*** TRANSACTION RECORD ***

Tran. #: 517
Lookup #: 0051757415670
FVC: BAR
Table #: 102
Check #: 740995
Group #: 1
Employee #: [REDACTED]
Employee: [REDACTED]

Amount \$47.25
Tip \$9.45

=====

TOTAL CAD\$56.70

APPROVED 010408
00-001 (001) 010408
KG204552
371001001005 2:27:56 PM
05/31/2026

TYR: 0000008000
TSI: E800

VERIFIED BY PIN

Customer Copy

THANK YOU
Come Again

CHECK # 740995 DATE 5/31/26
TABLE # 102 TIME 2:26PM

BAR : [REDACTED]

ITEMS ORDERED

AMOUNT

1 TRUFFLE CHICKEN	38.00
1 ALLERGY	0.00
1 truffle top	0.00
1 SAN PELGRINO 750	7.00
1 Garlic Mashed	0.00
1 ALLERGY	0.00

SUBTOTAL 45.00
GST 2.25

TOTAL DUE 47.25

GST# 122833890RT0001

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The Keg - Calgary 4th Avenue

Visit thekeg.com/contact-us
to share your feedback.

You will automatically be entered to
WIN a \$100 Keg gift card! Contest
rules apply - see website for details.

*****PLEASE SEE YOUR SERVER IN REGARDS TO
HOTEL BILLING*****

Thank you for dining with us.

Your Feedback Survey Link:



12068 104 Ave NW
EDMONTON, AB
T5K 0K2

** REPRINT **

CREDIT SALE

2026-05-13

17:30:28

SER.ER

TABL

HECK

TRANS REF

APPR CODE

TRACE

METHOD

CONTACTLESS

INVOICE

TOTAL 99.75
GRATUITY 19.95
APPROVED AMOUNT 119.70

APPROVED

SIGNATURE NOT REQUIRED

ATD

Nero
12068 104 Ave NW Unit 101

780-761-8838

GST#747017689RT0001

Table #30

Trans #: 49202 Serv: [REDACTED]
5/13/2026 5:29 PM # Cust: 2

Quan Descript Cost

1	Lusso Sparkling	\$8.00
1	Fountain Pop	\$4.00
1	Agnolotti di Zucca	\$31.00
1	OPEN FOOD MOD	\$10.00
1	Risotto	\$33.00
1	Add 3 Shrimp	\$9.00

Net Total: \$95.00
GST \$4.75

TOTAL: \$99.75
Amount Due: \$99.75

Offsite Meeting with
Guest - Meal

Offsite Meeting with Guest from
CAFA- Meal

(587).498.0369
Jun 15, 2026 03:03 PM
Server [REDACTED]
Transaction # 244594
Table # 4
Station # 1
Customers 2

DUPLICATE
RECEIPT

Qty	Description	Price
1	9. CHICKEN KEBAB	\$23.99
1	FATTOUSH	\$9.99
1	CHESSE	\$3.00
Total		\$36.98
Gratuity		\$7.77
G.S.T.		\$1.85
Sale Total		\$46.60
Master Card		\$46.60
Total Tendered		\$46.60

ThankYou Come Again!!
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TRANSACTION RECORD

Loc#: 2
Tran#: 244594
Term Id: term
Cashier: 1
CREDIT CARD PURCHASE
Batch: 0680
Reg#: pos1

SEQ: 000000000000
Ref: 000734222500
03:03 PM

06-15-2026

Card#: [REDACTED]

Card Type: [REDACTED]

Chip

AID: [REDACTED]

Inv#: 15315031960
Link#: 2615315031960
Auth#: 080497
PURCHASE
Tip Amt: \$33.83
Total: \$7.77

Off-site Meeting with 3 EPSB staff

— TRANSACTION RECORD —
LEWIS ESTATES GOLF COURSE
260 SUDER GREENS DR NW
EDMONTON AB
T5T4B7

Purchase

Jun 23, 2026 17 05 07
MASTERCARD

Entry: Chip (C)

Ref#: [REDACTED] 027

Order: [REDACTED]
Username: [REDACTED]

Amount \$ 108.41
Tip \$ 21.68

Total \$ 130.09

Approved
VERIFIED BY PIN

Lewis Estates Golf Club
260 SUDER GREENS DRIVE N.W
EDMONTON, AB
Canada, T5T 6A4
7804834553

06/23/2026

4:08 pm

Staff: [REDACTED] Register: Lounge

Transaction ID: -2527

Seating Area: LOWER PATIO

Table: 53

Seat: 1

Customer Name: Customer #1

Item	Qty	Price
COBB SALAD	1	24.00
POP	1	4.25
MEDITERRANEAN BOWL	3	75.00

Sub Total: 103.25

GST: 5.16

Total: 108.41