

**CODE:** HEGC.AR

**EFFECTIVE DATE:** (24-05-2006)

**TOPIC:** Home Instruction Services

**ISSUE DATE:** (29-01-2020)

**REVIEW YEAR:** (2011)

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## REGULATION

### A. ELIGIBILITY

1. Home Instruction is provided for students unable to attend regular classes, in the following order of priority:
  - a. students under medical advisement;
  - b. students awaiting program placement.
2. For a student to be eligible for Home Instruction:
  - a. the student must be recommended by the principal of the school in which the student is normally registered and have a letter from a medical doctor indicating the student is unable to attend school; or
  - b. the student must be recommended by the principal of the school in which the student is normally registered and have the approval of the principal of Argyll Centre, and
  - c. the school principal must obtain the consent of the student's parent(s).
3. In the event that the parent(s) refuse home instruction programming through Argyll Centre and the principal believes that such programming is required because providing programming for the student in any other setting would impair the school's ability to fulfill its responsibilities to ensure a safe environment for all students, the principal may recommend an expulsion pending availability of a proposed placement as per Section 1(a) above.

### B. PROGRAM RESPONSIBILITIES

1. The referring school remains responsible for student programs. Students will remain registered at the referring school and are to be considered in full-time attendance while receiving Home Instruction.
2. Argyll Centre provides the instructional services to the referred student on behalf of the referring school.
3. Access to the referring school's supplies and resources will continue while students receive Home Instruction.
4. Students will generally receive 135 tutorial minutes per week.

### C. REPORTING

1. Argyll Centre will provide periodic anecdotal evaluation of student program and performance to the referring school.

2. The referring school will be responsible for the programming and for the marking and grading of examinations while a student is involved in Home Instruction. The referring school may make arrangements with Argyll Centre for the administration and supervision of the examinations.
3. The referring school, in cooperation with the Home Instruction teacher, will retain responsibility for reporting progress to parents.