

CODE: HGD.AR**EFFECTIVE DATE:** (20-09-2006)**TOPIC:** Student Suspension and Expulsion**ISSUE DATE:** (20-09-2006)**REVIEW YEAR:** (2011)**REGULATION****A. INTRODUCTION**

1. A teacher may exclude a student for the duration of a class period.
2. A principal may suspend a student from one or more class periods, courses, or school programs, from school, or from riding in a school bus.
3. If a principal believes that the continued presence of a student will be detrimental to the operation of the school, the principal shall initiate a recommendation for expulsion.

B. STUDENT SUSPENSION

1. When a student is suspended, the Principal shall:
 - a. provide the student an opportunity to offer, whenever possible prior to the suspension, an explanation in defense or mitigation;
 - b. inform the student of the reasons for the suspension;
 - c. immediately inform the student's parent(s) by telephone if possible, followed by a letter signed by the principal or designate which shall contain all the circumstances including the grounds and the duration of the suspension;
 - d. provide an opportunity for the student's parent(s) to have a conference with the principal as soon as can be arranged after notification of the suspension.
2. If a student is not to be reinstated within five school days from the date of suspension, the procedure for expulsion shall apply.

C. STUDENT EXPULSION

1. If a student is not to be reinstated within five school days from the date of suspension, the Principal shall immediately:
 - a. inform the parent(s) and the student, in writing, of the recommendation for expulsion and that the suspension shall remain in effect until the expulsion recommendation is heard; and
 - b. report in writing to the Superintendent of Schools all information related to the recommendation for expulsion including both the extent and duration of the expulsion and, if required, a recommendation for any alternative placement.
2. The Superintendent of Schools shall inform the student and the student's parent(s), in writing:
 - a. when and where the recommendation for expulsion will be considered; and
 - b. that they have a right to be in attendance, to be heard, to provide written information, and to be represented by counsel or an advocate at that time.

D. EXCLUSION FROM SCHOOL-SPONSORED ACTIVITIES

1. Principals may exclude students from participation or membership in a student organization, team, or club in accordance with Administrative Regulation GGDA.AR - Guidelines for Student Activities and Organizations. Such exclusion need not be made in accordance with the regulations governing student suspension and expulsion.
2. If a student participating in a school-sponsored activity (such as a field trip or athletic event) is deemed to have behaved in a manner that interferes with or detracts from the well-being of the school or otherwise provides grounds for suspension or expulsion, the principal shall take formal disciplinary action in accordance with the regulations governing suspensions and expulsions.

REFERENCES

GGDA.AR - Guidelines for Student Activities and Organizations

HGD.BP - Student Suspension and Expulsion

School Act Sections 12 and 24